

Index Parameters

The Indexing Team have put together the following information about the parameters used in the indexing of *The Tarrangower Times* which you may find useful:

- Items indexed are restricted to the circulation area of the newspaper and unless an out of area report was of significance it was not included. Areas further afield are covered in more detail in other newspapers.
- The circulation area stretched from Inglewood in the north to Daylesford in the south. It included Eddington and Moolort to the west, and Big Hill and Taradale to the east.
- The index covers names, businesses, schools, churches, roads, telegraph, hotels, transport, buildings, events, land, mining, tenders, subscriptions, advertisements, social events.
- Advertisements and businesses have been indexed the first time they appeared and from then on only if there was a change to the business. These are re-indexed in each new volume of *An Index to the Tarrangower Times*.
- The same 'once only' indexing applies to holders of public offices, office bearers of organisations and companies, holders of mining claims, as well as members of sporting teams. It is suggested you browse (on the microfilm) before and after your specific date of entry, and with other like events (for example SPORT – cricket) for multiple references.
- Items may be found under more than one heading as the reporters did not always give full or correct titles to organisations or events. For example the Maldon Rifle Corps events are listed under many headings.
- The anonymous names on letters to the editor are not listed, but references to people by name are.
- Names have been indexed with the same spelling as in the newspaper and, as with all research, you need to look for all variations.
- The use of a brief description of the event is not to give the whole story but to provide a signpost for you to follow. We encourage you to access the microfilm as often there is more and interesting information in the article.
- Please use the list of abbreviations for clearer understanding of the entries. Some abbreviations may vary due to the lack of space.
- Mining companies may have lengthy titles abbreviated such as QMC for Quartz Mining Company.
- The Eaglehawk area of Maldon was referred to as Eagle Hawk and over time the two words became one. For ease of searching purposes Eagle Hawk has been indexed as Eaglehawk.
- Titles, other than Mr, Mrs, Miss, Reverend and Doctor, are not generally used. An initial with no title most likely indicates a male person as females were not prominent in local affairs and were usually given a title. If two brothers attended a function then one may be given an initial and the other none.

All care has been taken to be accurate, but as the team is only human there may be mistakes or omissions. For these we apologise.

You can obtain transcripts or photocopies of articles by contacting the Maldon Museum and Archives Association Inc.